NOTICE OF APPROVAL FOR HUMAN RESEARCH

Your research project identified above meets all applicable federal criteria for approval of human subject research, including the informed consent/privacy authorization form, was approved for one year by the University of Hawaii Institutional Review Board (UH IRB) at its IRB meeting on May 20, 2016.

This memorandum is your record of the IRB approval of this study. Please maintain it with your study records.

The UH IRB approval for this project will expire on July 06, 2017. If you expect your project to continue beyond this date, you must submit an application for renewal of this Human Studies Program approval. The Human Studies Program approval must be maintained for the entire term of your project.

If, during the course of your project, you intend to make changes to this study, you must obtain approval from the Human Studies Program prior to implementing any changes. If an Unanticipated Problem occurs during the course of the study, you must notify the Human Studies Program within 24 hours of knowledge of the problem. A formal report must be submitted to the Human Studies Program within 10 days. The definition of “Unanticipated Problem” may be found at the HSP Policies & Guidance website, www.hawaii.edu/researchcompliance/policies-guidance, and the report form may be downloaded from the website www.hawaii.edu/researchcompliance/report-protocol-violation-or-unanticipated-problem.

You are required to maintain complete records pertaining to the use of humans as participants in your research. This includes all information or materials conveyed to and received from participants as well as signed consent forms, data, analyses, and results. These records must be maintained for at least three years following project completion or termination, and they are subject to inspection and review by Human Studies Program and other authorized agencies.

Please notify this office when your project is completed. Upon notification, we will close our files pertaining to your project. Reactivation of the Human Studies Program approval will require a new Human Studies Program application.

Please contact this office if you have any questions or require assistance. We appreciate your cooperation, and wish you success with your research.